

Notes of discussion on Monday 19 June 2017 at Holly Cottage at 10am

Present: Stefan Priest, Cath Pilsbury, Martin Philips, Lynn Keeton, Mike Edwards, Christine Edwards,

Apologies: Rea Crockford, Rebecca Naylor

Minutes of the meeting on 24 April and 22 May 2017: Read and agreed

Matters arising: Website: Martin has heard from the W.I. All information supplied has been added to the website.

Party Planning:

Licences: Christine will apply for a TEN on line using her debit card and the payment of £21 will be reimbursed by Brackenfield Village Association. We decided not to go ahead with donation buckets due to the potential expense involved in the required Street Collection License. Mike will cancel the License.

Activities:

We discussed the positioning of the various activities and compiled a plan to use on the day.

Stefan and Mike will sort out grass mowing and clearing treasure hunt trail with Hayley.

Mike will ask the Pearsons about borrowing their spikes for bunting/boundary markers

Martin will be in charge of the welly wanging competition. He will provide wellies and ask Bex for the loan of a child's welly. Martin will make a sign and recording sheet. Stefan will loan his laser measure. If two or more contestants get the same distance there will be a throw-off.

The Information Stand, Re-uniting point, raffle and Treasure Map will be located in Bex's tent and attended by Christine and Lynn. This stand will require at least two people at all times. Lynn will organise the raffle. Christine will organise the information desk and Treasure Map.

Visitors' refreshments: Cath will supply tea, coffee and cakes for the fire crew, CPSO and Red Cross (*also musicians?*) which will be a maximum of 12 people, between 2.30pm and 3pm and 4pm to 4.15pm. Mike and Stefan will supply a cake each. Christine will make tickets. Cath will buy disposable cups, plates and drinks stuff.

Martin will make waste signs for four bins and a recycling sign.

Mike's gazebo will be set up for the musicians who will need power but bring their own amps.

Martin's small shelter will be offered to Bex for the treasure hunt and craft stall.

Stall managers will supply their own float.

Martin will welcome everyone and give initial announcements at 1.15pm. Stefan will make announcements after the first set by Gypsy Jazz. Mike will make closing comments.

We discussed a timetable for the afternoon and points to be made in the announcements:

The 1st "Picnic on the Green" is getting closer so here is a little more information about the day to wet your appetite.....

Please set up your picnic area with a good view of the music area (on the green between the Church Hall and the tree – facing the tree) anytime from 12.30pm as our official start time is 1pm. At 1.15pm when everyone is sitting comfortably there will be a number of announcements, some of which will cover the following:

- General Welcome and reminder that this is YOUR (residents of Brackenfield) event, by you, for you and with you + your invited family and friends. It's a social event for everyone to hopefully have a little fun and to get to know some of your neighbours better.
- The 1st time event will help gauge interest for future village events – so please encourage all of your neighbours to attend. A follow up meeting is planned for Thursday 7th September at 7pm in the Church Hall – everybody welcome along with ideas.
- Any funds we raise on the day through a raffle and games will go towards extra difibulator training – you will be able to express interest on the day if you would like training on the machine located outside the Church Hall.
- The Information Tent and lost child area will be pointed out (close to the music area) – we hope everyone throughout the afternoon will take the time to visit information and supply us with contact details (email, address, etc) so we will be able to update you on future activities. A number of brackenfield ambassadors will also be around on the green on the day asking for suggestions as to future events.
- The Red Cross volunteers will be available in the Church Hall in case of incidents and so too are the toilet facilities.
- Well behaved pets on leads are welcome – please clean up after them if/when necessary.
- Games – welly wanging, find the prize on the map, raffle all at 50p a go.....please support and/or use the donation buckets at the locations to be pointed out as we will NOT be soliciting for monies but donations towards the training and any future events will be very welcome.
- Ice cream van and drinks (The Plough) will be available on the day.
- A Fire Engine should be visiting us, maybe also a police car and a number of the classic cars.
- PLEASE remember to be careful when crossing any roads as the roads are not closed off to traffic usage.
- Rubbish bins and a recycling bin are located around the green area where we will be sat – please use them and/or take your rubbish home.
- Don't forget our website www.brackenfield.org and our Facebook page brackenfieldvillage.....if you have anything you would like adding to the site please contact Martin on 07702046334 or send an email via the site.
- Music on the day will start at 1.30pm (Gipsey Kings) followed by Annie at 3pm and a further session of the Gipsey Kings at 4pm. The gaps between the music sessions should hopefully give everyone time to try their hand at the games and socialise.
- Results of the Raffle Prize Draw and winners of the Welly Wanging and Map Treasure Hunt will be announced at 4.45pm, shortly before the end of the day's activities at 5pm.

Other business:

Bulletin: The second edition, focusing on the picnic, will be delivered to all homes in the Parish at the beginning of July. Martin and Lynn will write contributions and Christine will edit.

Publicity: Martin has been in touch with Matlock Mercury, Reflections and Derbyshire Times. He will follow up – also contact Derbyshire's Insight magazine.

Next meeting: Friday 7 July at 10am at Holly Cottage

Follow up public meeting: Thursday 7 September at 7pm

