

Brackenfield Village Association
Minutes of meeting held on Monday 30 October 2017 at 10am
at Holly Cottage

Present: Stefan Priest, Cath Pilsbury, Martin Philips, Lynn Keeton, Mike Edwards, Christine Edwards

Apologies: Rev'd Ralph Lawrence

Minutes of the meeting on 25 September 2017: Read and agreed

Matters arising:

Event for May 2018: Christine has written to the PCC with proposals from the last BVA meeting and is awaiting a response following the next PCC meeting in November.

Christmas Tree Switch On: Friday 15 December at 6.30pm

- Christine has confirmed the date with Nigel
- Mike has ordered a 12' tree from Mr Christmas Tree to arrive a few days earlier.
- Keith has offered to help Mike and Stefan put the tree up
- Ralph will switch the lights on.
- Christine will apply for a TEN to serve wine
- Ask if the log fire can be lit. (Stefan, Lynn, Cath, Mike can bring logs)

- Laura is making 100 mince pies
- Stefan will get three boxes of sweets (e.g. "Heroes") for the children
- Lynn now has cups for mulled wine and soup
- Martin will get some plastic cups for fruit fruit squash for children
- Stefan will get some red wine to make mulled wine and some white wine
- Christine has cinnamon and will bring orange, lemon and sugar
- Lynn will bring a pan for the wine
- Cath will ask Nigel about equipment for making hot drinks and get tea, coffee and squash

- Christine is borrowing a keyboard and her friend Katie will play
- Christine has started a carol sheet. She will put information about the village association on the front.
- Cath will ask children at school for their favourite carols and if a small group would like to sing an item and/or join the "choir" to lead the singing and let Christine know – also try to borrow a carol book
- Lynn will bring a CD player; Cath and Stefan will bring CDs for "mood" music

- Cath will ask if children at school could make a star for the top of the tree – about 30cm
- Martin will remind people about making a weatherproof decoration, perhaps one from their household that can be kept for future years. Christmassy dress will be an option.

- Lynn needs more raffle prizes e.g. small Christmassy items for a hamper. Martin will put a request on facebook.
- Cath has a collecting tin we can use for donations

- Charges: £2 for a glass of wine/mulled wine and mince pie; £2 for soup; 50p for squash
- Raffle tickets 50p or £2 per strip

- Martin will add items to the website and facebook through November and December
- Christine will design a poster and ask if it can go on the parish notice board, at the Christmas ring workshop and will send to PCC and Plough
- Cath will make a flyer for Wessington school and talk to parents and children
- Mike will take some photos

Timetable:

5.30pm Organisers to get refreshments ready and set up the hall. Santa hats?
 6.15pm Refreshments ready for people who arrive early (Cath); Raffle ready (Lynn)
 Mike and Stefan meet and greet outside
 Opportunity to put decorations on the tree before and after switch on.
 6.30pm Official start time – refreshments served from the kitchen
 6.45pm Everyone outside for the “switch on” (Turn off other lights) Kitchen closed.
 Stefan to announce refreshments, raffle; carol sheets handed round
 7.00pm Carol singing; maybe a solo item by the school children Kitchen closed
 7.20pm Last chance to get raffle tickets and refreshments
 7.30pm Raffle draw and close
 Tidying up.

In the event of bad weather: Singing in the hall

Picnic on the Green: Sunday 15 July from 11am to 5pm

The W.I. Have asked if they can have a stall. Christine will reply saying yes in principle, bearing in mind it is a small event for local people, friends and family. They will need their own tables and gazebo. Christine will check with Broker re insurance. We would not charge but a donation would be welcome.

It was agreed to ask Maypole Movers to provide a 45 min “have a go” workshop at 12 noon for £40. Christine will make booking.

Lynn is collecting contact details of potential craft stall holders.

Mid-Winter Event

Various options were discussed. It was agreed that Mike should ask Laura Kay at the Plough about hosting a “pudding evening” at the Church Hall in February 2018 as a ticketed event with profits shared between Laura and the Village Association. If she is interested we need to check hall availability with the PCC.

AGM

Deferred to January meeting. A date for the AGM will be set for May 2018 and this will be an opportunity to share detailed accounts. This year, the committee are personally contributing towards many costs and it was agreed to start keeping records of this personal expenditure, in addition to what is formally accounted for. so that we have a realistic picture.

Next committee meeting:

Monday 4 December 2017 at 10am at The Old House

Items for discussion: Christmas Switch On; Mid-Winter and May events; Meeting dates

