

BRACKENFIELD NEIGHBOURHOOD PLAN
MEETING OF THE NEIGHBOURHOOD PLAN GROUP
AT THE CHURCH HALL, BRACKENFIELD ON TUESDAY 15th JANUARY 2019 AT 6PM

Present: Linda Walker, David and Caroline Wakefield, Andrew Towler (Consultant), Keith Purvis, Stefan Priest, Martin Philips, Neal Steeper, Peter Pilsbury, Mike Edwards; Christine Edwards,

Apologies: Anne Edgar

Minutes of the meeting on 18th December 2018: Agreed.

Matters Arising:

- All the action points have been followed up and completed.
- The SEA has gone to all three consultees and there has been one response so far.
- Notifications of the meeting on 22 February have been sent out to all homes in the parish.
- Some minor corrections (typos etc.) have been made to the Plan document following scrutiny by several steering group members; minor corrections to the wording of paras 166, 173 and 174 were agreed. Christine will update on Dropbox if possible, or let Andrew and Rachel know the changes.

Feedback from the Parish Council Meeting held on 14th January:

Martin reported that the Parish Council minuted their agreement that the Draft Submission Plan should be submitted to NEDDC. Martin briefed the Council on the steps that would follow.

Submission Procedure, including an update on the supporting evidence documents: (Basic Conditions Statement; SEA Screening: Consultation Statement)

- These documents have all been completed, ready to send with the submission.
- Andrew commented that the consultation undertaken was thorough and exceeds the required level.
- Whilst we are still awaiting responses from two of the SEA consultees, it is fine to submit the Plan saying that we have submitted the SEA and are awaiting responses.
- It was agreed that the Plan should be submitted to NEDDC by Monday 21 January. It needs to go to Richard Cooper and the Chief Executive, with a covering letter. Personal delivery of the documents on a memory stick would be the most practical means of delivery. Andrew offered to take it to the office.

Next steps after submission:

- NEDDC will write to three examiners and provide the steering group with three names and an indication of when they may be available.
- The steering group will need to meet with Andrew to select an Examiner. Provisional dates for this meeting are Tuesdays 5th, 12th or 19th February, depending on when the necessary information is received from NEDDC.

Funding update:

- Martin has discussed the budget and VAT being reclaimed with the Parish Council
- Christine produced a spreadsheet showing costs and VAT. Spending is on track with sufficient funds remaining to cover the costs of post examination revisions to the documents, hall hire for meetings, some community engagement activities, printing/memory sticks and any related work required on the website.

Update on the NEDDC Local Plan (including consultation on Gypsy and Traveller provision.)

Several members of the Steering Group attended the public meeting in Woolley Moor on 14th January and the issues were discussed at Brackenfield Parish Council Meeting on the same evening.

There will be a hearing on 13th, 14th and 15th March, with Woolley Moor being discussed on the last day. Members of the public can attend but if they wish to speak they need to register in advance.

A representative of Brackenfield Parish Council/NP Steering Group will attend and register to speak on behalf of the PC.

Individual responses focused on relevant planning issues will be welcomed, the main issues being sustainability and impact on the landscape. The deadline for written responses and emails is Friday 15th February.

Community Engagement activities:

Friday 22nd February: 6.30pm onwards at Brackenfield Church Hall.

- Advertised in the Bulletin; village notice board, on the website and facebook
- Stefan will host proceedings.
- The evening will start with a Neighbourhood Watch presentation.
- Drinks and nibbles/canapes will be served (Martin will organise the food).
- Briefing on the NP will follow: The purpose is to encourage people to comment on the Plan, including favourable comments, however brief. Details of address/email to contact will be provided. We will need a few hard copies of the Plan.
- Possible use of a rolling slide show of important views; what we are doing etc. (Mike and Christine will follow up)

Next meeting:

Tuesday 5th, 12th or 19th February at Brackenfield Church Hall at 6pm (to be confirmed)