

**BRACKENFIELD NEIGHBOURHOOD PLAN**  
**MEETING OF THE NEIGHBOURHOOD PLAN GROUP**  
**AT THE CHURCH HALL, BRACKENFIELD ON TUESDAY 18TH DECEMBER 2018 AT 6PM**

**Present:** Andrew Towlerton (Consultant), Keith Purvis, Stefan Priest, Martin Philips, Neal Steeper, Peter Pilsbury, Mike Edwards; Christine Edwards, Anne Edgar

**Apologies:** David and Caroline Wakefield

**Minutes of the meeting on 29<sup>th</sup> November** Agreed.

**Matters Arising:**

**Response from NEDDC**

- The secretary of the steering group received a final approved version of NEDDC's Officer Comments at 5.30pm on Monday 17<sup>th</sup> December and these were shared with the group by email. NEDDC also sent a copy to Andrew Towlerton, who also had sight of draft comments a few days earlier.
- It was noted that the introduction to the comments from NEDDC makes reference to Wessington Parish Council and Wessington's Neighbourhood Plan and trust this is a clerical error.
- There was some discussion of the responses, which were mostly points of detail with a few points raised regarding potential duplication of similar policies in the draft Local Plan and conformity with the draft Local Plan. As the Local Plan is not yet finalised, the Group unanimously agreed it would be sensible to keep the policies, which in any case, add detail relevant to our area.
- Policy HW3: The group unanimously agreed to remove "will be encouraged" and replace with "will be viewed sympathetically".
- The Policy on Footpaths needs re-wording e.g. "maintain" rather than "improve and expand". The group's intention is that minor changes could be made, such as creation of two or three permissive paths e.g. to create a circular route round the reservoir or to enhance road safety along Quarry Lane to the Sailing Club. It is not the intention to create new foot ways/pavement or routes to link with places outside the Parish.
- The Group discussed the inclusion of an Archaeology Policy. This was recommended by Historic England on review of our documentation. There are significant archaeological sites within the Parish that would merit detailed investigation. The Group therefore unanimously agreed that the Archaeology Policy should remain.
- There was full agreement that the policies put forward have been shaped by the community, following wide consultation and reflect local distinctiveness. Any changes, to meet legal requirements, should adhere to the draft policy as closely as possible.
- Andrew will construct a table of responses and agreed minor changes to wording for the group to review.
- Heritage Assets: Andrew suggests using the term "Designated Heritage Asset" throughout rather than using different terms. Andrew will explain what is required to Rachel, who is completing the final editing.

**Important Views document:** Some revisions have been made to the descriptions to ensure that sufficient evidence/justification is provided for each of the chosen views. The decision whether or not to accept each of the views will rest with the Examiner.

## **Strategic Environment Assessment:**

This has been prepared on the Draft Plan, subject to there being no significant changes.

**The Steering Group have agreed to consult on the draft SEA Screening.** Andrew and Rachel will get this out to the three statutory consultees.

## **Next steps:**

The Consultation Statement has been prepared.

The Basic Conditions Statement is being prepared.

Andrew will arrange for a hard copy of the final Plan to get to Martin Philips in time for him to present it for approval at the Parish Council meeting on Monday 14<sup>th</sup> January 2019.

Christine will send a link to the steering group members so that they can read through the Plan as soon as she receives it from Andrew.

Andrew will also send Martin a briefing note for the Parish Council meeting. The Parish Council need to formally agree for the Plan to be submitted to NEDDC.

Assuming that the Parish Council approve the Plan, Andrew will submit it following the next Steering Group meeting on Tuesday 15<sup>th</sup> January.

The Group's intention remains to progress the Plan through the rest of the process to referendum as efficiently as possible, so that it can be completed in April 2019.

## **Community Consultation Event:**

The Group agreed to hold an open evening on Friday 22 February, inviting all Brackenfield residents to a short presentation about the Plan with the aim of maximising community engagement and encouraging people to comment and to take part in the referendum. This will be a joint event with a presentation from Neighbourhood Watch and the Police, to encourage a high turn out. Refreshments will be provided. Could anyone willing to organise refreshments contact Christine as soon as possible, preferably by the end of December.

## **Next meeting:**

Tuesday 15<sup>th</sup> January 2019 at Brackenfield Church Hall at 6pm