

**BRACKENFIELD NEIGHBOURHOOD PLAN
MEETING OF THE NEIGHBOURHOOD PLAN GROUP
AT THE CHURCH HALL, BRACKENFIELD ON THURSDAY 29TH NOVEMBER 2018 AT 6PM**

Present: Linda Walker, Andrew Towlerton (Consultant), Stefan Priest, Martin Philips, Neal Steeper, Peter Pilsbury; Mike Edwards; Christine Edwards, Anne Edgar

Apologies: Michael Poole

Minutes of the meeting on 4th September Agreed.

Matters Arising: A projector and screen have been purchased as agreed at the last meeting.

Follow Up from Regulation 14 Consultation responses:

It was noted that no response was received from NEDDC during the consultation period. A courtesy email was subsequently sent, enquiring whether the Council wished to comment before submission, which prompted a phone call from Richard Cooper. There had apparently been some internal communication problems, however, Richard offered his support in providing a response by mid-December.

The Group agreed to request a response from NEDDC by no later than 14th December so that the Plan can be approved for submission at the next steering group meeting on 18th December. The Strategic Environment Assessment can then also be completed. The SEA carries a statutory six week consultation period (involving Historic England, Natural England and the Environment Agency), however Andrew assured the Group that the Plan can be submitted to NEDDC alongside this consultation, which has to be completed before Inspection. It is the intention of the Group to submit the final Plan to NEDDC before Christmas 2018 with the aim of holding the referendum in March/April 2019. It will be helpful to start the process of appointing an examiner as soon as the Plan is submitted. Christine will contact Richard Cooper regarding the proposed timeline.

The Group went through the table of responses. Though few in number these were largely supportive of the draft Plan, with some constructive suggestions.

The group will review the Important Views document to ensure that sufficient evidence/justification is provided for each of the chosen views.

Andrew and Rachel will check the designated and non-designated heritage assets.

The BHS will be directed to the Land Owner regarding their suggestion about creating a bridleway.

To include a response received re TPOs in village

Once the Table of Responses is complete it will be published on the website and all those who have contributed will be informed.

Budget:

The budget was reviewed. There are sufficient funds to cover the cost of some community engagement events to encourage people to comment on the NEDDC website once the Plan is published and to encourage them to participate in the referendum. Some of the funding can be used for printing the Plan and accompanying documents for future use by the PC and others – maybe 25 good quality copies.

Next meetings: All at Brackenfield Church Hall at 6pm
Tuesday 18th December; Tuesday 15th January 2019

